



**Announcement for the recruitment and selection of a candidate for the position of  
Non-Executive Administrator in the Board of Administration of  
S.N.T.G.N. TRANSGAZ S.A. Mediaș**

**The National Gas Transmission Company "Transgaz" S.A. Mediaș** selected S.C. Quest Advisors S.R.L. to provide assistance for the recruitment and selection of a candidate for the position of non-executive administrator in the Board of Administration of the company.

**The aim of the National Gas Transmission Company "Transgaz" S.A. Mediaș** is to give effect to the national strategic goals regarding gas transmission, international transit, dispatching, research and design , performing trading acts within its scope of activity approved by the Articles of Incorporation, in line with the Romanian laws in force 58,5077% of the share capital is held by the Romanian State and 41,4903% by other shareholders (free-float).

**Responsibilities of the Administrators**

The Articles of Incorporation of the company, Companies Law No. 31/1990, republished, as further amended and supplemented, and Government Emergency Ordinance No. 109/2011 on the corporate governance of public enterprises contain the complete list of the Board of Administration responsibilities, .

Romanian or foreign natural persons or legal persons registered in Romania or in other states, having experience in the administration / management of profitable public enterprises or profitable trading companies in the public enterprise domain of activity may submit candidacies for the recruitment and selection of a candidate for the position of non-executive administrator in the Board of Administration of S.N.T.G.N. TRANSGAZ S.A..

**Recruitment and selection criteria:**

- At least 10 years of professional experience, of which at least 5 years in administration / management positions;
- Higher education graduate;
- Knowledge of the Romanian language or of an international language;
- The legal persons must be specialized in business administration in the energy domain, and must have an experience of at least 5 years;
- Experience of the natural or legal persons in administration / management of companies having a turnover of at least 100 million euro or 1,000 employees;
- Experience in international institutions relations;
- Experience in European funds accession and successful EU-financed projects.

### **The following constitute an advantage:**

- For the Romanian natural persons / legal persons representatives knowledge of English is an advantage;
- For the foreign natural persons / legal persons representatives knowledge of Romanian is an advantage;
- Graduate of a specialisation / masters course in the management / marketing / legal / economic / technical domain;
- Legal knowledge in the public enterprise domain of activity;
- Knowledge in the domain of capital market and investor relations;
- Experience in local and international companies;
- Relevant experience within public or private law legal persons;
- Experience in the relationship with public, regulatory and supervisory authorities;
- Corporate governance knowledge;
- Proved strategic vision;
- Interpersonal communication skills;
- Professionalism.

### **Documents required for natural persons candidacy submission:**

1. Documents index;
2. Curriculum Vitae;
3. "Technical offer"- for detailing the candidate's modality of fulfilling each of the criteria listed in the selection Announcement (as enclosed);
4. At least two letters of recommendation;
5. Declaration for a clear criminal record (Form no. 3);
6. Declaration for not being recorded in the list of administrators whose mandate was revoked from reasons attributable to them (Form no. 4);
7. Declaration regarding the exclusion of the conflict of interests (Form no. 1)
8. Declaration regarding the independent status under Article 138<sup>2</sup> of Companies Law No. 31/1990, republished, as further amended and supplemented (Form no. 2).
9. Copy of the identity card.

**Documents required for legal persons candidacy submission:**

- Detailed presentation of the company and of similar projects;
- Supporting documents regarding the turnovers achieved from the business administration object of activity;
- Presentation of the representative to be appointed, accompanied with relevant documents required for natural persons candidacy submission;
- Criminal and fiscal record or the equivalent;
- Certificate of company details or the equivalent stating the company's object of activity, the duration of the company and the fact that the company is operating (the company is not involved in a bankruptcy procedure following the decision of a syndic judge, is not insolvent, has not concluded an admission in composition with creditors);
- Declaration regarding the exclusion of the conflict of interests.

The candidacies and the documents required under this announcement must be submitted / sent in hard copy, accompanied by an acknowledgement of receipt, not later than 30 June 2014, 10.00 a.m., in a closed and sealed envelope, mentioning: "Recruitment and selection for the position of Non-Executive Administrator of S.N.T.G.N. TRANSGAZ S.A. Mediaş, surname and name", at 3 Eng. Gheorghe Bals Street, the attic floor, flat 4, Sector 1, Bucharest, and in soft copy at the e-mail address [recrutare.transgaz@questadvisors.eu](mailto:recrutare.transgaz@questadvisors.eu).

The submission of all of the candidacy documents required by this Announcement in hard copy is mandatory.

The impossibility to submit in hard copy all of the required documents until the date indicated may determine the exclusion from the recruitment and selection procedure.

By submitting the application, the candidates give their implicit consent to the possible processing of their personal data for the purposes of the recruitment and selection procedure.

**The National Gas Transmission Company "Transgaz" S.A. Mediaş** reserves its right to interview only the selected candidates and to renounce to the selection process at any time during the performance of the procedure.

## Quest Advisors

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The selected candidates may be required to provide additional documents supporting their experience or professional status.